**Programs & Instructors**

Automotive Service Technology—Mr. Cooper Precision Machining—Mr. Parker

Engineering & Robotics—Mr. Knesal Marketing—Mrs. Williamson

Health Sciences—Nurse Keen Teacher Academy—Mrs. Cates

Construction & Carpentry—Mr. Cates Welding—Mr. Hogue

**Applying for**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (1st Choice) (2nd Choice)

Briefly explain how your choice fits with your future career plans: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Last) (First) (Middle)

**PARENT/GUARDIAN NAME**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDRESS:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HOME PHONE**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **PARENT CELL**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMAIL:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any physical disability that may affect your ability to safely participate in shop/lab activities? Circle one: YES NO If YES, please explain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Harrison County Career & Technical Center does not discriminate on the basis of race, color, religion, national origin, sex, or disability.

**Continue to Page 2 to read all information and sign.**

Do not write in this space. OFFICE USE ONLY

Attendance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ E=\_\_\_\_\_\_\_\_\_\_ TOTAL

Discipline \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ A=\_\_\_\_\_\_\_\_\_\_

GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ B=\_\_\_\_\_\_\_\_\_\_

Age \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ Grade\_\_\_\_\_\_\_

You should plan your course work wisely, keeping in mind that **you are committing yourself to two years of career and technical training.** Your selection to a program is dependent upon the number of slots available, scheduling procedures, total score, and an overall sincerity, need, interest, ability, and occupational objective. Students are expected to complete the entire two-year program.

Dropping a program is strongly discouraged, and changing from one program to another is NOT permitted. Each program awards two (2) credits per year, which are awarded only at the end of the school year. **A student must stay in the program the entire school year to earn credit.** Withdrawal from a program at any time after the drop/add date may result in a grade of 50/F.

**Please read the following information very carefully:**

**ABSENCES:** Each Career Tech program is designed to incorporate much “hands-on” and “in-shop” training. Several times each week, the students will be completing assignments and activities that **require** attendance. Most of these assignments cannot be duplicated or re-created outside of the shop area. Because of this, absences must be kept to a minimum.

Students with excessive absences will not be accepted into a Career Tech program, nor will they be permitted to maintain enrollment in a program. The maximum number of days a student can be absent from a year-long class is 16. **More than 16 absences, regardless of the situation, may result in the student being withdrawn from the program.**

**DEMERITS:** All Career Tech programs have very strict safety requirements that must be followed at all times to ensure the safety of all. Some of the programs use heavy equipment and tools that are dangerous if used improperly. Students that have disciplinary referrals, especially for disruption or not following rules, may not be accepted.

**Grades:** Career Tech programs are electives. Students must be passing required courses to be accepted. Students must be able to read at a minimum 8th grade level, and be able to pass all safety tests with 100% accuracy before being allowed in the shop area.

**Testing**: Each student is required to pass a state-required end-of -year assessment. A student that scores below 60% (failing) on the Year 1 exam may not be permitted to proceed to Year 2.

Your signature indicates that you have read, understand, and agree to abide by the above policies.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Student Signature Date Parent/Legal Guardian Signature Date

If you have any questions, please feel free to contact the Harrison County Career & Technical Center at 228-832-6652. Thank you.

Mrs. Maddox, Career Tech Counselor